

LETTER OF AGREEMENT FOR
PLANNING AND CONSULTING SERVICES

THIS AGREEMENT is entered into by and between **SLAUGHTER & ASSOCIATES, PLLC**, hereinafter called the CONSULTANT and **CITY OF LAUREL, MISSISSIPPI**, hereinafter called the CITY.

1. The CITY does hereby employ the CONSULTANT to perform professional and technical services for: **REDISTRICTING OF ELECTION DISTRICTS:**

- Prepare Benchmark Plan utilizing the 2010 census block database (existing election district boundaries);
- Prepare Working Plan;
- Attend work session with City Council;
- Prepare Alternate Plan (preparation of up to two (2) alternate plans);
- Present plan(s) to City Council;
- Attend and conduct Public Hearing; and
- Prepare revised election district legal descriptions.

Note: Department of Justice (DOJ) pre-clearance is not required at this time; therefore, this agreement does not include preparation of a submission to DOJ.

2. The CONSULTANT hereby agrees to perform the above services in a diligent and competent manner in accordance with the standards applicable to this work.

3. The CITY shall compensate the CONSULTANT for professional services rendered (estimated to range from \$9,000 to \$12,000) plus direct reimbursement for out-of-pocket expenses including purchased information and services, copies, graphic materials, travel and other necessary expenses.

4. The CONSULTANT will submit monthly or periodic invoices to the CITY requesting payment. Such requests will be based upon the amount and value of work and services performed by the CONSULTANT and will be accompanied by an itemized statement of work performed. The CITY shall pay the CONSULTANT the total amount of the invoice within thirty (30) days after receipt of the invoice. Nonpayment or payment less than the amount of the invoice within the specified time shall be cause for suspension of work by the CONSULTANT. The invoices will be based on the following rate schedule:

Principal Planner:	\$175.00/hr.
Associate Planner I:	\$150.00/hr.
Associate Planner II:	\$125.00/hr.
Assistant Planner I:	\$100.00/hr.
Assistant Planner II:	\$ 75.00/hr.
Planning/GIS Technician:	\$ 60.00/hr.
Office Technician:	\$ 50.00/hr.

5. **The CITY may terminate or re-negotiate this letter of agreement at any time with a telephone call and follow-up written notification to the CONSULTANT.**

6. Any reports, information, data, memoranda, or documents in any form, electronic or otherwise, prepared or assembled by the CONSULTANT under this agreement shall be the property of the CITY, even if remaining with the CONSULTANT, and the CONSULTANT shall maintain confidential all of such information unless specifically authorized in writing by the CITY through its Mayor or Attorney.

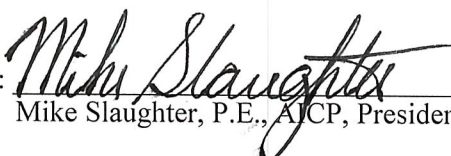
✓ IN WITNESS WHEREOF the CITY and the CONSULTANT have executed this Agreement this the _____ day of _____, 2020.

CLIENT: CITY OF LAUREL, MISSISSIPPI

BY: ✓ _____
Johnny Magee, Mayor

WITNESS: ✓ _____
Mary Ann Hess, City Clerk

CONSULTANT: SLAUGHTER & ASSOCIATES, PLLC

BY: 
Mike Slaughter, P.E., AICP, President

WITNESS: 
Blake Walley, Planning Manager