

To: Harold Russell
From: Lorenzo Anderson

RE: 237 Stephens Avenue
-REF #12/18/18- 1 - 60 -

Mr. Russell,

After receiving Michael Bridges' memorandum dated January 28, 2019 to cut and clean the property located at 237 Stephens Avenue, a crew was sent out to perform the work. The job was completed on January 31, 2019 at a cost of \$170.00. This amount will need to be reimbursed to the Lot Cleaning Account #001-000-288.0.

Mini Excavator w/operator – 1 hr. @ \$55 per hr.	\$ 55.00
Tandem Truck w/operator – 1 hr. @ \$45 per hr.	\$ 45.00
Riding Mower w/operator – 1 hr. @ \$25 per hr.	\$ 25.00
Laborers w/small equipment (3) – 1 hr. ea. @ \$15 per hr. ea.	<u>\$ 45.00</u>
Total	\$170.00

If you have any questions, please contact me at 428-6456.

Sincerely,

Lorenzo Anderson
Public Works Director/Engineer

W. C. C.

February 1, 2019

To: Harold Russell
From: Lorenzo Anderson

RE: 2216 Center Avenue
REF #01/11/19

Mr. Russell,

After receiving Michael Bridges' memorandum dated January 22, 2019 to cut and clean the property located at 2216 Center Avenue, a crew was sent out to perform the work. The job was completed on January 31, 2019 at a cost of \$70.00. This amount will need to be reimbursed to the Lot Cleaning Account #001-000-288.0.

Riding Mower w/operator – 1 hr. @ \$25 per hr.	\$ 25.00
Laborers w/small equipment (3) · 1 hr. ea. @ \$15 per hr. ea.	<u>\$ 45.00</u>
Total	\$ 70.00

If you have any questions, please contact me at 428-6456.

Sincerely,

Lorenzo Anderson
Public Works Director/Engineer

2019