

Melinda L. McGrath
Executive Director

P. O. Box 1850
Jackson, MS 39215-1850
Telephone (601) 359-7001
FAX (601) 359-7110
GoMDOT.com



James A. Williams, III
Deputy Executive Director/Chief Engineer
Lisa M. Hancock
Deputy Executive Director/Administration
Willie Huff
Director, Office of Enforcement
Charles R. Carr
Director, Office of Intermodal Planning

November 14, 2017

City of Laurel
Johnny Magee, Mayor
401 North 5th Avenue
Laurel, MS 39440

RECEIVED

FEB 15 2018

OFFICE OF THE MAYOR

RE: Construction Engineering and Inspection Contract Review
STP-8080-00(004)LPA/ 107371-701000
City of Laurel – 5th Avenue and Central Avenue Roundabout Project
Jones County

Dear Mayor Johnny Magee,

The Consultant Services Unit has reviewed the Construction Engineering & Inspection (CE&I) Services Contract for the above referenced project.

Attached please find two (2) signed originals of the CE&I Services Contract with **Neel Schaffer, Inc.** (the Consultant) for an upset cost limit of **\$77,657.62** on the above referenced project. We have verified that the correct boiler-plate contract has been used.

The LPA may execute the CE&I contract with the Consultant when appropriate. Please request that the LPA send one (1) copy of the fully executed contract, Notice to Proceed (NTP) and the LPA's "Exhibit 1" to the LPA Division (Attention: Necole Baker), the MDOT District LPA Coordinator, and Consultant Services Unit (Attention: Scot Ehr Gott).

As a brief explanation of the Labor Hour (CE&I) contract process, understand all Rates and Classifications established in the contract **MUST** match the invoices billed for the project. This will also include names if listed in the Contract. Please be sure to send your Exhibit 3, Fee Proposal Billing Rate Table, and the Fee Proposal Hour Distribution/Labor Cost Sheet to your accounting department. If additional personnel are needed after the Contract has been executed, the Consultant **MUST** have approval by the LPA and MDOT prior to proceeding.

Construction Engineering and Inspection Contract Review
Project Number: 107371-701000
November 14, 2017

As a reminder, any supplemental agreements must be forwarded to the MDOT for concurrence prior to being executed and any work conducted under this Contract on non-participating items cannot be reimbursed.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'SEh', with a stylized flourish at the end.

Scot Ehrgott, P.E.
MDOT Director of Consultant Services

SE/sh
Attachments

Cc: 77-01 LPA Division

P.Morgan/Baker