

MISSISSIPPI DEPARTMENT OF TRANSPORTATION

Inter-Departmental Memorandum

TO: Chuck Starita, P.E.

FROM: Stephen Rone

DATE: 10/01/2025

SUBJECT: Preliminary Engineering Contract Review
RAI-9399-00(004)LPA/109508-711000 SA No. 1
City of Laurel – Downtown Laurel Improvements Project
Jones County

Chuck,

The Consultant Services Unit (CSU) has reviewed the following attached Supplemental Agreement No. 1 for a change in the Scope to provide a restricted appraisal report for estimating the right of way costs of 58 parcels, and camera inspection for gravity storm drainage pipe and sewer mainline Project between the City of Laurel (LPA) and Neel Schaffer, Inc. for the above referenced Project in the amount of \$26,500.00 for a revised maximum not to exceed cost of \$1,543,560.29. With the approval of the MDOT District LPA Engineer, the LPA may execute the SA at their discretion. According to the Memorandum of Understanding between the LPA and the Mississippi Department of Transportation Commission (COMMISSION), the LPA will be responsible for all Project costs over and above the maximum amount of Federal Funds allocated to the Project by the COMMISSION.

The LPA may retain one (1) original for their file and remit the other original to the Consultant. Send one (1) copy of the fully executed SA and Notice to Proceed (NTP) to the MDOT District LPA Engineer, the LPA Division, and Consultant Services Unit (Attention: Stephanie Hamilton). Once we receive a copy of the fully executed Contract and Notice to proceed, the MDOT CSU will forward their REVISED LPA-CSU-001 (an invoice recap sheet for LPA's) to the Consultant to attach to any invoices associated with this project when requesting any reimbursements for federal funds. Further instructions are detailed in the LPA Consultant Operating Procedures for Professional Services.

Please also advise the LPA that any future SA's must be forwarded to the MDOT for concurrence before they are executed.

Regards,



Stephen Rone
MDOT Director of Consulting Services
SR/sh

cc: 77-01 LPA Division

RECEIVED

OCT 07 2025

GULF COAST REGIONAL OFFICE
GULFPORT

Young/Killebrew



Between the
City of Laurel
And
Neel-Schaffer, Inc.

SUPPLEMENTAL AGREEMENT NO. 1

Laurel Raise Grant
Jones County
RAI-9399-00(004)LPA/109508-711000

WHEREAS, Neel-Schaffer, Inc. (the CONSULTANT) entered into the Engineering Services Contract with the City of Laurel (the LPA) on the 8th of October, 2024 to perform professional engineering services for the purposes of designing 1.8 miles along West 5th Street, Sawmill Road, Carroll Gartin Boulevard, North Magnolia Street, and Teresa Street from North 16th Avenue to the intersection of Teresa Street and Cross Street in Laurel, as provided for in Project No. RAI-9399-00(004)LPA/109508-711000 (the PROJECT); and,

WHEREAS, the LPA agrees that the CONSULTANT is entitled to additional compensation for Additional Services (Extra Work) as required by the LPA; and

WHEREAS, the CONSULTANT has been requested to provide preliminary appraisal costs as required by FHWA, resulting from a change in the scope of the project; and,

WHEREAS, the CONSULTANT has been requested to review the condition of the existing sanitary sewer system and storm drainage system by means of zoom camera inspection and mapping if determined that the system can remain in place as determined by a hydraulic analysis; and

WHEREAS, the CONSULTANT agrees to perform the Extra Work for an additional cost not to exceed \$26,500.00;

NOW THEREFORE, it is mutually agreed that the CONSULTANT will accomplish such Additional Services (Extra Work) in accordance with the Contract as modified herein and the LPA will compensate the CONSULTANT for services as follows:

Scope-Of-Work

The CONSULTANT has been requested to provide additional services related to the PROJECT which include: Provide a restricted appraisal report during the preliminary engineering design phases for estimating the right of way costs of 58 parcels. Provide camera inspection for approximately 7,000 linear feet of gravity storm drainage pipe and approximately 5,000 linear feet of 6”-12” diameter gravity sewer mainline.

The Maximum Allowable Cost shall be amended to add the sum of \$26,500.00 so the revised total Maximum Allowable Contract Cost is \$1,543,560.29. The total Fixed Fee shall remain the same at \$118,063.35. The new Maximum Allowable Cost is delineated below in the Fees and Expenses Schedule.

Fees and Expenses Schedule:

	Primes Labor Cost & Overhead	Primes Direct Cost	Primes Fixed Fee	Sub- Consultants	Phase Total
Original	\$985,763.13	\$4,188.02	\$118,063.35	\$409,045.79	\$1,517,060.29
SA #1	\$0.00	\$0.00	\$0.00	\$26,500.00	\$26,500.00
Totals	\$985,763.13	\$4,188.02	\$118,063.35	\$435,545.79	\$1,543,560.29

In addition, "Table 1: Rate Schedule for Unit Cost/Labor Hour" shall be added to the contract as shown below:

Table 1: Rate Schedule for Unit Cost/Labor Hour

Description	Quantity	Unit	Unit Cost/Labor Hour	Total Cost
Zoom Camera Inspection	60	Hour	\$200.00	\$12,000.00
Combination Cleaning Truck with Operator and Helper and CCTV Inspection Unit with Operator and Helper - Sewer	1	Day	\$7,000.00	\$7,000.00
Restricted Appraisal Report for Estimating the Right-of-Way Costs of 58 Parcels	50	Hour	\$150.00	\$7,500.00
Total:				\$26,500.00

This Supplemental Agreement in no way modifies or changes the original of which it becomes a part except as specifically stated herein.

Dated, the _____ day of _____, 20__.

City of Laurel

Johnny Magee, Mayor

Dated, the 1st day of October, 2025

Neel-Schaffer, Inc.

Melinda McGrath, P.E.



Sound Data. Solid Conclusions.

7/24/25

Mandy Hegwood

Project Engineer

Neel-Schaffer (Laurel, MS) (Herein Referred to as the Client)

328 North Magnolia Street

Laurel, Mississippi 39440

mandolyn.hegwood@neel-schaffer.com

+1 601-948-3071

Laurel, MS Downtown Sewer & Storm Evaluation Proposal

Dear Mandy Hegwood,

In response to your request, Compliance EnviroSystems, LLC (CES) is pleased to provide you with a proposal for professional services on the above-referenced project.

The following sections are provided for your review:

1. Scope of Work
2. Fee Schedule
3. Deliverables
4. CES Standard Special Provisions

Please review these documents carefully. If you agree, please sign where indicated. Upon receipt of your approval, we will schedule your project. Thank you for the opportunity to submit this proposal. If selected, CES will provide our services at the highest professional level.

If you have any questions, please contact me by phone or email anytime.

Respectfully Yours,

Dylan Lynch

Compliance EnviroSystems, LLC

dlynch@ces-sses.com

(985) 327-9283

Scope of Work

The scope of work for this project includes the zoom camera inspection & mapping of approximately 7,000 LF of gravity storm

drain pipe & 1 day of cleaning/CCTV of approximately 5,000 LF of 6"-12" diameter gravity sewer mainline pipe in Laurel, MS.

Fee Schedule

Description	Quantity	Unit	Unit Price	Extended Price
Zoom Camera Inspection	60	HR	\$200.00	\$12,000.00
Combination Cleaning Truck with Operator and Helper and CCTV Inspection Unit with Operator and Helper- Sewer	1	Day	\$7,000.00	\$7,000.00
Rehab Recommendations	TBD	LF	\$0.35	\$0.00
Combination Cleaning Truck with Operator and Helper and CCTV Unit with Operator and Helper- Storm Drain	TBD	Day	\$7,000.00	\$0.00
Total:				\$19,000.00

The above rate is an hourly port-to-port rate, meaning the clock starts when CES trucks leave the staging yard and the clock stops when CES trucks return to the staging yard. After taking into consideration the information provided by The Client, CES estimates the work at the 60 hours to complete the Storm Drain Inspection & 1 day for the Sewer Evaluation. CES will bill for all time on site and at safety/certification classes, even if CES crews are idle because of the Owner's operations. Please keep in mind, as with all subsurface projects, it is impossible to predict the conditions underground. With that said, the project duration could be substantially less or much longer than the time estimated to complete the project. Deliverables CES will provide the standard electronic deliverables, including all inspection videos, a comprehensive database containing coding information, and detailed inspection reports. These materials will be made available for download via a secure web link. Additionally, a copy of the deliverables can be supplied on a USB drive upon request.

Deliverables

CES will provide the standard electronic deliverables, including all inspection videos, a comprehensive database containing coding information, and detailed inspection reports. These materials will be made available for download via a secure web link. Additionally, a copy of the deliverables can be supplied on a USB drive upon request.

Electronic Deliverable Contains:

- Pipeline Assessment Certification Program (PACP) database with CCTV inspection videos (PACP Coded)
- PACP pipe rating index & PACP coding information
- Inspection reports are in PDF format and organized by the line segment
- GIS data of nodes and pipes (preliminary)
- Spreadsheet summary of nodes recommended for cleaning
- Pre-Clean Zoom videos in .mp4 format
- Spreadsheet summary of lines recommended for cleaning

Standard Special Provisions

- The quantities shown in the fee schedule are *estimates* only, and CES will apply actual amounts collected during field operations to the fee schedule to determine final costs.
- Debris removed from the collection system will be properly transported to an approved and accessible waste disposal facility. The Client will provide this facility at no cost to CES; these fees do not reflect debris disposal costs.
- All manholes within the project area will be located and made accessible, at no cost to CES, by the Client. The Client shall facilitate physical, safe, and legal access to manholes needed for deployment to the pipeline to be inspected. The

Client shall open any sealed, vented, or other non-standard manholes and reinstall and reseal them as necessary after the inspection is complete.

- In the event that the entire length of a storm drain pipe is not visible during initial zoom inspection, an additional reverse inspection will be performed on that pipe from the opposite direction.
- In the unlikely event that equipment gets lodged in the collection system through no fault from CES crews, the Client will provide excavation services to retrieve the equipment at no cost to CES. The Client will complete the excavation of lodged items within 48 hours.
- The fees above do not include by-pass pumping. If by-pass pumping becomes necessary to complete the project, the rate will be negotiated on a case-by-case basis and agreed upon by the Client and CES.
- The Client will provide water for high-pressure cleaning operations at no cost to CES. The Client must provide fire hydrants within a reasonable distance of the cleaning site (500'). The Client and CES will negotiate and agree on the rate if a tanker truck is needed to transport water.
- Transmittal of this proposal in no way suggests, indicates, or guarantees a timeline for mobilization.
- This proposal remains valid for 30 days.

RE: Laurel, MS Downtown Sewer & Storm Evaluation

Your signature will serve as a *Notice to Proceed* with this project.

Signature: _____

Printed Name: _____

Job Title: _____

Company: _____

Date: _____



P. O. Box 1909
Biloxi, MS 39533

INSIGHT VALUATION SERVICES

Date of Agreement: Thursday, September 11, 2025

Neel-Schaffer, Inc.
Attn: Bobby Hayes
328 N Magnolia Street
Laurel, MS 39440

Jason A. Garner, MAI
President
(228) 864-1188
jasongarner@globalvaluation.net

Dear Mr. Hayes:

In response to your request for a quote to provide appraisal services during the City of Laurel right-of-way project preliminary stages, Global Valuation Services, Inc., an affiliate of Insight Valuation Services, provides the following:

Appraisal Services

Scope of Work:

Global Valuation Services, Inc., will provide a Restricted Appraisal report during the preliminary design stages of the City of Laurel right-of-way project, which is in Jones County, MS. We will provide this service for a maximum fee of \$7,500 to be charged at a rate of \$150 per hour for a maximum time of 50 hours.

Respectfully,

**Global Valuation Services, Inc., an affiliate of
INSIGHT VALUATION SERVICES**

Jason A. Garner, MAI
President