

June 13, 2019

To: Harold Russell  
From: Lorenzo Anderson

WD 1  
RE: 324 Hillcrest Drive  
REF #~~07/17/18~~  
12-4-18

Mr. Russell,  
After receiving Michael Bridges' memorandum dated July 17, 2018 to cut and clean the property located at 324 Hillcrest Drive, a crew was sent out to perform the work. The job was completed on June 12, 2019 at a cost of \$85.00. This amount will need to be reimbursed to the Lot Cleaning Account #001-000-288.0.

Riding Mower w/operator – 1 hr. @ \$25 per hr.	\$ 25.00
Laborers w/small equipment (4) – 1 hr. @ \$15 per hr.	<u>\$ 60.00</u>
Total	\$ 85.00

If you have any questions, please contact me at 428-6456.

Sincerely,

Lorenzo Anderson  
Public Works Director/Engineer

June 20, 2019

To: Harold Russell  
From: Lorenzo Anderson

WD 4

RE: 2019 N. 3<sup>rd</sup> Avenue  
REF #060518

Mr. Russell,

After receiving Donelle Thornton's memorandum dated May 10, 2019 to cut and clean the property located at 2019 N. 3<sup>rd</sup> Avenue, a crew was sent out to perform the work. The job was completed on June 19, 2019 at a cost of \$85.00. This amount will need to be reimbursed to the Lot Cleaning Account #001-000-288.0.

Riding Mower w/operator – 1 hr. @ \$25 per hr.	\$ 25.00
Laborers w/small equipment (4) – 1 hr. @ \$15 per hr.	<u>\$ 60.00</u>
Total	\$ 85.00

If you have any questions, please contact me at 428-6456.

Sincerely,

Lorenzo Anderson  
Public Works Director/Engineer

June 20, 2019

To: Harold Russell  
From: Lorenzo Anderson

WDY

RE: 1935 N. 1<sup>st</sup> Avenue  
REF #011618

Mr. Russell,

After receiving Donelle Thornton's memorandum dated May 29, 2019 to cut and clean the lot located at 1935 N. 1<sup>st</sup> Avenue, a crew was sent out to perform the work. The job was completed on June 19, 2019 at a cost of \$105.00. This amount will need to be reimbursed to the Lot Cleaning Account #001-000-288.0.

Tractor & Bush hog w/operator – 1 hr. @ \$45 per hr.	\$ 45.00
Laborers w/small equipment (4) – 1 hr. ea. @ \$15 per hr. ea.	<u>\$ 60.00</u>
Total	\$105.00

If you have any questions, please contact me at 428-6456.

Sincerely,

Lorenzo Anderson  
Public Works Director/Engineer

June 20, 2019

To: Harold Russell  
From: Lorenzo Anderson

WTD 4  
RE: N. 1<sup>st</sup> Avenue  
REF #100218

Mr. Russell, <sup>2447 N 1<sup>st</sup> Ave.</sup>  
After receiving Donelle Thornton's memorandum dated May 31, 2019 to cut and clean the lot located south of 2449 N. 1<sup>st</sup> Avenue, a crew was sent out to perform the work. The job was completed on June 19, 2019 at a cost of \$105.00. This amount will need to be reimbursed to the Lot Cleaning Account #001-000-288.0.

Tractor & Bush hog w/operator – 1 hr. @ \$45 per hr.	\$ 45.00
Laborers w/small equipment (4) – 1 hr. ea. @ \$15 per hr. ea.	<u>\$ 60.00</u>
Total	\$105.00

If you have any questions, please contact me at 428-6456.

Sincerely,

Lorenzo Anderson  
Public Works Director/Engineer

June 19, 2019

To: Harold Russell  
From: Lorenzo Anderson

WD 4  
RE: 207 W. 15<sup>th</sup> Street  
070318

Mr. Russell,

After receiving Donelle Thornton's memorandum dated May 24, 2019 to cut and clean the property located at 207 W. 15<sup>th</sup> Street, a crew was sent out to perform the work. The job was completed on June 14, 2019 at a cost of \$105.00. This amount will need to be reimbursed to the Lot Cleaning Account #001-000-288.0.

Tractor & Bush hog w/operator – 1 hr. @ \$45 per hr.	\$ 45.00
Laborers w/small equipment (4) – 1 hr. ea. @ \$15 per hr. ea.	<u>\$ 60.00</u>
Total	\$105.00

If you have any questions, please contact me at 428-6456.

Sincerely,

Lorenzo Anderson  
Public Works Director/Engineer

June 19, 2019

To: Harold Russell  
From: Lorenzo Anderson

WD 4  
RE: 317 W. 17<sup>th</sup> Street  
REF #090517

Mr. Russell,  
After receiving Donelle Thornton's memorandum dated May 24, 2019 to cut and clean the property located at 317 W. 17<sup>th</sup> Street, a crew was sent out to perform the work. The job was completed on June 14, 2019 at a cost of \$85.00. This amount will need to be reimbursed to the Lot Cleaning Account #001-000-288.0.

Riding Mower w/operator – 1 hr. @ \$25 per hr.	\$ 25.00
Laborers w/small equipment (4) – 1 hr. @ \$15 per hr.	<u>\$ 60.00</u>
Total	\$ 85.00

If you have any questions, please contact me at 428-6456.

Sincerely,

Lorenzo Anderson  
Public Works Director/Engineer

June 19, 2019

To: Harold Russell  
From: Lorenzo Anderson

WD 4  
RE: 205 E. 18<sup>th</sup> Street  
REF #080817

Mr. Russell,  
After receiving Donelle Thornton's memorandum dated May 10, 2019 to cut and clean the property located at 205 E. 17<sup>th</sup> Street, a crew was sent out to perform the work. The job was completed on June 14, 2019 at a cost of \$85.00. This amount will need to be reimbursed to the Lot Cleaning Account #001-000-288.0.

Riding Mower w/operator – 1 hr. @ \$25 per hr.	\$ 25.00
Laborers w/small equipment (4) – 1 hr. @ \$15 per hr.	\$ 60.00
Total	\$ 85.00

If you have any questions, please contact me at 428-6456.

Sincerely,

Lorenzo Anderson  
Public Works Director/Engineer

June 12, 2019

To: Harold Russell  
From: Lorenzo Anderson

WD 5

RE: 416 N. Pine Street  
REF #112018

Mr. Russell,

After receiving Shikinia Kennedy's memorandum dated June 4, 2019 to cut and clean the property located at 416 N. Pine Street, a crew was sent out to perform the work. The job was completed on June 11, 2019 at a cost of \$105.00. This amount will need to be reimbursed to the Lot Cleaning Account #001-000-288.0.

Tractor & Bush hog w/operator – 1 hr. @ \$45 per hr.	\$ 45.00
Laborers w/small equipment (4) – 1 hr. ea. @ \$15 per hr. ea.	<u>\$ 60.00</u>
	Total \$105.00

If you have any questions, please contact me at 428-6456.

Sincerely,

Lorenzo Anderson  
Public Works Director/Engineer



June 12, 2019

To: Harold Russell  
From: Lorenzo Anderson

WD 6

RE: 518 Monroe Street  
REF #121818

Mr. Russell,

After receiving Shikinia Kennedy's memorandum dated June 4, 2019 to cut and clean the property located at 518 Monroe Street, a crew was sent out to perform the work. The job was completed on June 11, 2019 at a cost of \$90.00. This amount will need to be reimbursed to the Lot Cleaning Account #001-000-288.0.

Tractor & Bush hog w/operator – 1 hr. @ \$45 per hr.	\$ 45.00
Laborers w/small equipment (3) – 1 hr. ea. @ \$15 per hr. ea.	<u>\$ 45.00</u>
Total	\$ 90.00

If you have any questions, please contact me at 428-6456.

Sincerely,

Lorenzo Anderson  
Public Works Director/Engineer

June 13, 2019

To: Harold Russell  
From: Lorenzo Anderson

WD 7  
RE: 1819 Airport Drive  
REF #07/17/18

Mr. Russell,  
After receiving Michael Bridges' memorandum dated May 21, 2019 to cut and clean the property located at 1819 Airport Drive, a crew was sent out to perform the work. The job was completed on June 12, 2019 at a cost of \$85.00. This amount will need to be reimbursed to the Lot Cleaning Account #001-000-288.0.

Riding Mower w/operator – 1 hr. @ \$25 per hr.	\$ 25.00
Laborers w/small equipment (4) – 1 hr. @ \$15 per hr.	<u>\$ 60.00</u>
Total	\$ 85.00

If you have any questions, please contact me at 428-6456.

Sincerely,

Lorenzo Anderson  
Public Works Director/Engineer