

ORDER

To Approve Revisions to the City of Laurel Organizational Chart Regarding the Creation of a Temporary Part-Time Payroll Training Specialist Position

WHEREAS, the Administration recommends making revisions to the City of Laurel’s Organizational Chart to address temporary payroll training and transition needs;

NOW THEREFORE, IT IS ORDERED by the Laurel City Council that the Organizational Chart of the City of Laurel is hereby revised to create one (1) Payroll Training Specialist (Temporary, Part-Time) position at Grade S07, Step 1, with an hourly rate of \$22.32 per hour.

IT IS FURTHER ORDERED that the Human Resources Director is authorized to take all actions necessary to implement this organizational chart revision and that the Finance Director is authorized to make any necessary budgetary adjustments related thereto.

Motion was made by Councilperson Thomas, seconded by Councilperson Allen, that the above and foregoing Order be adopted.

Upon roll call vote the result was as follows:

YEAS: Scruggs, Carmichael, Thomas, Allen

NAYS: None

ABSTAINING: None

ABSENT: Capers, Kelly, Amos

The President thereupon declared the motion carried and the Order adopted this the 6th day of January, A.D. 2026.

PRESIDENT OF THE COUNCIL

ATTESTED AND SUBMITTED TO THE MAYOR BY THE CLERK OF THE COUNCIL ON _____.

CLERK OF THE COUNCIL

APPROVED () DATE_____

VETOED () DATE_____

MAYOR

ATTEST:

CITY CLERK

Min. of 01/06/2026; Book No. 104; Pg. No. _____; Agenda Item No. 4F