

**ORDER**  
**TO APPROVE TRAVEL FOR MUNICIPAL CLERKS TO ATTEND THE**  
**MS MUNICIPAL CLERKS & COLLECTORS ASSOC SPRING CONFERENCE**

**WHEREAS**, Kristal Jones, City Clerk/Finance Director, has become a Certified Master Municipal Clerk within the Mississippi Clerks and Collections Association and desires to continue gaining knowledge of the duties and responsibilities of the clerk and to receive updates on laws and procedures; and

**WHEREAS**, the attendance of additional meetings, classes, and workshops are required and included for completion of all positions.

**IT IS ORDERED** by the Mayor and the Laurel City Council that travel per diem miles \$242.00, per diem meals \$204.00, hotel \$405.00, and registration \$225.00 expenses be approved for the City Clerk/Finance Director to attend the 2026 Fall Municipal Clerk Conference on October 28-30, 2026 at Natchez Convention Center in Natchez, MS. The estimated cost for this training will be \$1,076.00.

**SO ORDERED** this the 18<sup>th</sup> day of August, 2026. Motion was made by Councilperson \_\_\_\_\_, and seconded by Councilperson \_\_\_\_\_, for the adoption of the above and foregoing Order.

Upon roll call vote, the result was as follows:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The President thereupon declared the motion carried and the Order adopted this the 18<sup>th</sup> day of August, A.D., 2026.

\_\_\_\_\_  
PRESIDENT OF THE COUNCIL

ATTESTED AND SUBMITTED TO THE MAYOR BY THE CLERK OF THE COUNCIL ON  
AUGUST \_\_\_\_\_, 2026.

\_\_\_\_\_  
CLERK OF THE COUNCIL

APPROVED ( ) DATE\_\_\_\_\_

VETOED ( ) DATE\_\_\_\_\_

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

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Minutes of August 18, 2026; Book No. 105; Page No. \_\_\_\_\_; Agenda Item No. 4P