

NOTICE TO BIDDERS
REQUEST FOR PROPOSALS FOR LEASING COMPUTER EQUIPMENT

WHEREAS, in an effort by the City of Laurel to upgrade the computer equipment in each department of the City, the City of Laurel would like to enter into a 48-Month Lease Agreement for computer equipment.

The City of Laurel is seeking proposals for leasing the necessary computer equipment. The necessary minimum specifications of the computer systems are listed on the attached specification sheet.

Said proposals are to be filed with the City Clerk, at the City Hall in Laurel, Mississippi by 2:00 P.M. CST on Monday August 4, 2025, at which time the Request for Proposals will be publicly opened. The City of Laurel will tentatively select a successful bidder at its regularly scheduled City Council meeting on August 19, 2025 and will finalize a negotiated agreement within 30 days thereafter.

The bidder must plainly mark on the outside of the envelope "Sealed Request for Proposal for Leasing Computer Equipment for the City of Laurel".

For additional information or to request a proposal packet, you may contact the City Clerk's office at:

Telephone (601) 428-6404

Information Technology Services Department (601) 428-6421

Email: info@laurelms.com

The City of Laurel reserves the right to reject any and all Request for Proposals.

This the 8th day of July, A.D., 2025.



A handwritten signature in blue ink, appearing to read "Kirstel Jones", is written over a horizontal line.

City Clerk

CITY OF LAUREL MISSISSIPPI

COMPUTER LEASE INFORMATION 2025

SPECIFICATION SHEET FOR COMPUTER EQUIPMENT FOR THE CITY OF LAUREL

MINIMUM REQUIREMENTS ARE LISTED BELOW:

ALL EQUIPMENT MUST BE NATIONALLY RECOGNIZED BRAND.

LEASE PROPOSAL SHOULD ALSO INCLUDE PICKUP AND RETURN COSTS OF THE EQUIPMENT AT THE END OF THE LEASE AGREEMENT IF APPLICABLE.

62 QTY DESKTOP COMPUTERS

SMALL FORM FACTOR

INTEL i7 PROCESSOR

16GB RAM MEMORY

500GB SSD HARD DRIVE

DVDRW DRIVE

KEYBOARD AND MOUSE

27" MONITOR

WINDOWS 11 PROFESSIONAL 64BIT OPERATING SYSTEM

MICROSOFT OFFICE HOME AND BUSINESS (Latest Available Edition)

4YR WARRANTY ON HARDWARE

23 QTY DESKTOP COMPUTERS

MICRO FORM FACTOR

INTEL i7 PROCESSOR

16GB RAM MEMORY

500GB SSD HARD DRIVE

KEYBOARD AND MOUSE

27" MONITOR

WINDOWS 11 PROFESSIONAL 64BIT OPERATING SYSTEM

MICROSOFT OFFICE HOME AND BUSINESS (Latest Available Edition)

4YR WARRANTY ON HARDWARE

2 QTY DESKTOP COMPUTERS

INTEL i7 PROCESSOR

32GB RAM MEMORY

1TB SSD HARD DRIVE

DVDRW DRIVE

KEYBOARD AND MOUSE

WINDOWS 11 PROFESSIONAL 64BIT OPERATING SYSTEM

MICROSOFT OFFICE HOME AND BUSINESS (Latest Available Edition)

MINIMUM 4GB VIDEO CARD

4YR WARRANTY ON HARDWARE