

June 8, 2026

Mayor Johnny Magee  
City of Laurel  
P.O. Box 647  
Laurel, MS 39440

RE: 2025 Citywide Paving Project  
Professional Services Contract Amendment

Dear Mayor Magee:

The City of Laurel executed a contract for construction of the 2025 Citywide Paving Project with an original construction completion date of January 1, 2026. Additional work has been added to the contract, including 1,000 feet of curb and gutter on 2<sup>nd</sup> Avenue, sewer service replacements on 2<sup>nd</sup> Avenue and Brown Street, and drainage improvements on George Street. These approved changes added an additional 63 days to the construction contract. The recommended change orders to date on the project, including these additions and other unforeseen delays, result in a revised contract completion date of May 19, 2026. As of today, the Contractor is not complete, and liquidated damages are being assessed to the Contractor at a rate of \$750 per day.

Neel-Schaffer performed additional services beyond the original scope of the contract due to the additions to the project noted above, which required additional time beyond the original contract time. Due to the additional work on this project, Neel-Schaffer is requesting an amendment to our professional services contract to for an additional \$5,000 lump sum for Construction Administration and \$35,000 hourly, not-to-exceed for Resident Project Representation.

If you accept our proposed amendment, please sign in the space provided below. If you have any questions or need additional information, please let me know.

Sincerely,

NEEL-SCHAFFER



Kris Lightsey, P.E., Ph.D.  
Engineer Manager

Accepted: \_\_\_\_\_ Date: \_\_\_\_\_

