

ORDER

TO APPROVE TRAVEL TO AMERICORPS PROGRAM & FISCAL STAFF ORIENTATION

WHEREAS, the City Clerk/ Finance Director, Kristal Jones, the Program Director, Kristi Howard, and the Grant Writer, Whitney Pickering are requesting approval to travel to the Mandatory AmeriCorps Program Director and Financial Staff Program Orientation at Embassy Suites by Hilton in Ridgeland, MS and

WHEREAS, funds have been allocated in the AmeriCorps Grant budget to cover all training & travel expenses.

IT IS ORDERED, that the City of Laurel approve the City Clerk/Finance Director, the Program Director, and Grant Writers' hotel expenses of \$1,302.00 and in-state travel per diem of \$931.00 while attending the Mandatory AmeriCorps Program Director and Financial Staff Program Orientation to be held July 25-26, 2024 with an estimate cost of \$2,233.00.

SO ORDERED this the 02nd day of July, 2024. Motion was made by Councilperson_____, and seconded by Councilperson _____, that the foregoing Order be adopted.

Upon roll call vote, the result was as follows:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The President thereupon declared the motion carried and the Order adopted this the 02nd day of July, A.D., 2024.

PRESIDENT OF THE COUNCIL

ATTESTED AND SUBMITTED TO THE MAYOR BY THE CLERK OF THE COUNCIL ON JULY _____, 2024.

CLERK OF THE COUNCIL

APPROVED () DATE_____

VETOED () DATE_____

MAYOR

ATTEST:

CITY CLERK