

**Request for Proposals
Mason Park Playground
City of Laurel, MS**

**Contact: Tim Barksdale- Parks & Recreation
City of Laurel MS
401 N 5th Avenue
Laurel, MS 39440
Cell: 601-422-5723
E-mail: tbarksdale@laurelms.com**

Bid Packets Available Beginning October 13, 2025. Email tbarksdale@laurelms.com for bid packet.

The City of Laurel MS is seeking Bids for Design & Installation of the Mason Park Playground

609 20th Street
Laurel, MS 39440

Submit one (1) copy of your Bid on or before **December 4, 2025 at 10:00am** to:

City of Laurel
Attn: Kristal Jones
401 N 5th Avenue
Laurel, MS 39440

Reference your submittals as: **"Bid for Mason Park Playground Design & Installation".**
Pre-submittal walk-thru meetings may be scheduled with the Parks & Recreation Department by appointment before November 21, 2025.

The Bid for Installation shall not exceed twenty (20) pages, double sided (printed on both sides) or forty (40) pages, single sided (printed on one side). Sectional dividers may be used; they will not be counted towards the maximum number of pages allowed. A one-page cover letter may also be included which will not be counted towards the maximum number of pages allowed. The proposal shall include a clear table of contents addressing all the requirements of the RFP.

The City of Laurel reserves the right to reject any/all Bids. This invitation does not commit the City of Laurel to accept any Bids and does not obligate the City of Laurel for any cost associated with the preparation of the Bids.

Questions regarding the RFP may be referred to Tim Barksdale, Parks and Recreation at 601-422-5723 or by email tbarksdale@laurelms.com.

EXHIBIT A

EVALUATION

The City of Laurel will evaluate all Bids and make a decision by December 18, 2025. The Bids will be comparatively evaluated based upon the requirements stated in the body of the RFP.

ALL BID STATEMENTS WILL BE CRITICALLY REVIEWED. THE CITY OF LAUREL MAY DEEM A SUBMITTAL AS NON-RESPONSIVE IF A SUBMITTER FAILS TO INCLUDE ALL REQUIREMENTS LISTED HEREIN OR DOES NOT FULLY COMPLY WITH ALL GUIDELINES HEREIN STATED.

The selected supplier will be invited by the City of Laurel to enter into a Professional Services Agreement. It should be noted that the supplier will be selected based on, a minimum of the following:

1. Document ability and prior experience of the supplier and the personnel to be assigned to this type of project.
2. Clarity, creativity and thoroughness of the response.
3. Availability of supplier for full-time design, construction & installation services, and able to complete construction/installation in a timely manner.
4. Experience in construction/installation of playground equipment which includes inclusive playground equipment and surfacing, site prep (including drainage).
5. Ability to provide personnel based in close proximity to the City of Laurel for the duration of the project.
6. Warranty of the Project.
7. The firm should have a complete understanding of the City of Laurel, State of Mississippi and Federal Construction & Environmental Regulations.
8. Design of an Inclusive Playground to include ADA ramp zero entry, with safety surfacing with IPEMA-certified engineered wood fiber (or equivalent), site prep (including drainage and installation within a budget of \$350,000.
9. Design must use color tones to match Mason Park environment.
10. Provide Construction Start Time and Completion Time.

SERVICES

The following is framework of the RFP service that will need to be quoted:

1. Design/Installation of an Inclusive Playground to include ADA ramp zero entry, with safety surfacing with IPEMA-certified engineered wood fiber (or equivalent), site prep (including drainage within a budget of \$350,000.
2. Complete Design/Installation of Mason Park Playground including all hardware & fixtures presented in the Bid Package.
3. Check Playground for complete operation:
 - a. Correct any warranty items found at start-up
 - b. Verify that the equipment is operating as submitted
4. Training of personnel will be required.

CONTACT INFORMATION

Please provide the following information:

- Name of Supplier
- Contact Person (Name and Title)
- Address
- Telephone Number
- Email Address

PERSONNEL COMMITMENT

- Provide information regarding personnel commitment to this project
- A statement clearly indicating that your firm has the capacity to complete this project
- A statement on current workload and future workload.

REFERENCES

Suppliers are required to provide three (3) references based on relevant past experience.

Please state the following information for every reference listed.

- Firm/Client Name
- Description of Project
- Contact Person (Name and Title)
- Address
- Telephone Number
- Email Address

GENERAL INFORMATION

To be selected, the supplier needs to be bonded and hold all required licenses in the State of Mississippi as well as the City of Laurel.

The City of Laurel looks forward to reviewing your Playground submittals.

Publish in Laurel Leader-Call:

October 11, 2025

October 18, 2025