



MEMORANDUM

To: CITY OF LAUREL, MS
From: WALLY MAJORS, PROJECT ENGINEER, C.E.M. C.E.A.
Date: JULY 2, 2026
Re: FEE PROPOSAL FOR ENERGY AUDIT REQUIRED FOR **EECBG** GRANT

SCOPE OF SERVICES

Engineering Resource Group proposes to perform the following Scope of Work:

- Perform and complete an ASHRAE Level 1 Energy Audit.
- Includes site visit to review energy usage for facility and proposed efficiency project.
- Audit report will adhere to format required by MDA Energy Division for their Energy Efficiency and Conservation Block Grant program (EECBG).
- Audit report will include energy savings calculations that assist the city with receiving their allotted financial grant.
- Provide support in any meetings that may be required by MDA Energy Division to review this audit or efficiency project.

FEE

ERG will provide the engineering services outlined above for a fee of \$4,200. This fee includes all labor, indirect costs, and travel necessary to complete the scope of work.

The \$4,200 fee will be invoiced at the completion of the energy audit. \$2,500 of this amount will be refunded to City of Laurel by the MDA Energy Division once the city's energy grant application process is completed.

ERG has been performing ASHRAE quality energy audits for the past 25 years. We look forward to working with your organization on this project. If there are any questions, please contact Wally Majors at 601-954-2523.