



Post Office Box 320278  
Flowood, MS 39232  
601-932-9050 (p)

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**MEMORANDUM**

TO: KRISTAL

FROM: JASON

DATE: MARCH 10, 2025

RE: CDBG CASH REQUEST & REQUISITION W/ INVOICE(S)  
CDBG CLOSEOUT DOCUMENTS (4)

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Please find enclosed the CDBG cash request and requisition with invoice(s) attached for approval at the March 18<sup>th</sup> meeting.

Also, enclosed are four (4) original closeouts that the Council needs to approve the Mayor signing at the March 18<sup>th</sup> meeting as well. One page in the closeout requires his signature to be witnessed twice.

All signature places are flagged. Please mail me all these original documents back and I will hand deliver them to MDA.

Thanks for your assistance and please call me if you have any questions.

# REQUISITION FORM

## CITY OF LAUREL 2022 CDBG PUBLIC FACILITIES PROJECT

REQUISITION NUMBER: 8

CDBG PROJECT NO. 1138-22-228-PF-01/  
1136-22-228-PF-02

DATE: MARCH 18, 2025

|                        |              |   |
|------------------------|--------------|---|
| SAMPLE, HICKS & ASSOC. | \$ 9,400.00  | CDBG  |
| NEEL-SCHAFFER          | \$ 5,390.00  | CDBG  |
| NEEL-SCHAFFER          | \$ 17,150.00 | CDBG - \$16,150.00<br>CITY - \$1,000.00     |
| HUDSON CONTRACTING     | \$209,376.25 | CDBG - \$45,000.00 /<br>CITY - \$164,376.25 |

APPROVED:

BY \_\_\_\_\_  
MAYOR