

**Mississippi Development Authority
Community Incentives Division
Recipient's Closeout Checklist**

Recipient: City of Laurel

Contract# 1136-22-228-PF-02

In compliance with the requirements of the MDA, CID Recipient Close-out procedure and the terms and conditions of the contract, the following close-out documents are enclosed: (Check the appropriate boxes concerning each of the closeout documents. Explain fully any items not submitted or any item to be sent separately. Use separate sheet, if necessary.)

| Type of Document | Enclosed | Not Applicable | Sending Separately | Unable to Furnish |
|--|----------|----------------|--------------------|-------------------|
| 1. <u>Certification of Completion</u> | X | | | |
| 2. <u>Funding Sources Summary Report</u> | X | | | |
| 3. <u>Recipient Performance Certification Report</u> | X | | | |
| 4. <u>Agreement Relative to Closeout</u> | X | | | |
| 5. <u>Outstanding Claimant's List</u> | X | | | |
| 6. <u>Inventory and Program Income</u> | X | | | |
| 7. Refund Check | | X | | |
| 8. Section 3 Labor Reporting (Revised 2021) | X | | | |
| 9. Approval from DEQ or DOH (if applicable) | X | | | |

10. Other (please Specify)

Explanation/Comments:

Revised 4/2021



**State of Mississippi
Mississippi Development Authority
Grants Programs**

Certificate of Completion

Recipient: **City of Laurel**
Contract#: **1136-22-228-PF-02**
Grant #:
National Objective: **Low and moderate income**
Program: **Community Development Block Grant Program (CDBG) 14.228**

Final Statement of Cost

| Program Activity Categories | | CDBG Funds Only | | | To Be Completed by Recipient | | | All Funds |
|--|--|-------------------------|------------------------------------|---------------------------|------------------------------|--|-----------------------|---------------|
| | | MDA Budgeted Funds Only | MDA Actual Grant Expenditures Paid | Remaining MDA Grant Funds | Total Other Funds Budgeted | Actual Total Other Funds Expenditures Paid | Remaining Other Funds | |
| Administration | | | | | | | | |
| IDIS Activity Number | | | | | | | | |
| Administration | | \$ - | \$ - | \$ - | | | \$ - | \$ - |
| Application Preparation | | \$ - | \$ - | \$ - | | | \$ - | \$ - |
| Activity Total | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Public Facilities | | | | | | | | |
| IDIS Activity Number | | | | | | | | |
| Public Facilities - Sewer | | \$ 108,214.68 | \$ 108,214.68 | \$ - | \$ 117,000.00 | \$ 157,198.50 | \$ (40,198.50) | \$ 265,413.18 |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| Activity Total (Line 21 -31) | | \$ 108,214.68 | \$ 108,214.68 | \$ - | \$ 117,000.00 | \$ 157,198.50 | \$ (40,198.50) | \$ 265,413.18 |
| Select Activity Type | | | | | | | | |
| IDIS Activity Number | | | | | | | | |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| | | | | \$ - | | | \$ - | \$ - |
| Activity Total (Line 35 - 45) | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Activities Grand Totals (Lines 18+32+46) | | \$ 108,214.68 | \$ 108,214.68 | \$ - | \$ 117,000.00 | \$ 157,198.50 | \$ (40,198.50) | \$ 265,413.18 |

Computation of Grant Balance

| | |
|--|---------------|
| Grant Agreement Amount | \$ 108,214.68 |
| Amount for Unsettled Third Party Claims | \$ - |
| Grant Amount Received | \$ 108,214.68 |
| Grant Amount De-obligated or released | \$ - |
| Amount of Refunds (this amount shall be repaid to the State by check and must include the following) | |
| (a) Unexpended Funds Amount | |
| (b) Outstanding Claimant's Amount (as applicable) | |
| (c) Total Amount Refunded | |

Check # _____



Grant Recipient Funding Sources

Recipient: City of Laurel

Contract #: 1136-22-228-PF-02

Program : Community Development Block Grant Program (CDBG) 14.228

Administration

| | | |
|------------------------------------|--|------|
| 1. MDA Funds (CDBG) | | \$ - |
| 2. Section 108 Loan Guarantee | | |
| 3. Other Consolidated Plan Funds | | |
| | | |
| | | \$ - |
| 4. Appalachian Regional Commission | | |
| 5. Other Federal Funds | | |
| 6. State/Locals Funds | | \$ - |
| 7. Private Funds | | |
| 8. Other | | |

| | | |
|-------|--|------|
| Total | | \$ - |
|-------|--|------|

Public Facilities

| | | |
|------------------------------------|--|---------------|
| 1. MDA Funds (CDBG) | | \$ 108,214.68 |
| 2. Section 108 Loan Guarantee | | |
| 3. Other Consolidated Plan Funds | | |
| | | |
| | | \$ - |
| 4. Appalachian Regional Commission | | |
| 5. Other Federal Funds | | |
| 6. State/Locals Funds | | \$ 157,198.50 |
| 7. Private Funds | | |
| 8. Other | | |

| | | |
|-------|--|---------------|
| Total | | \$ 265,413.18 |
|-------|--|---------------|

Select Activity Type

| | | |
|------------------------------------|--|------|
| 1. MDA Funds (CDBG) | | |
| 2. Section 108 Loan Guarantee | | |
| 3. Other Consolidated Plan Funds | | |
| | | |
| | | \$ - |
| 4. Appalachian Regional Commission | | |
| 5. Other Federal Funds | | |
| 6. State/Locals Funds | | |
| 7. Private Funds | | |
| 8. Other | | |

| | | |
|-------|--|------|
| Total | | \$ - |
|-------|--|------|

Grand Totals by Funding Sources

| | | |
|------------------------------------|------|---------------|
| 1. MDA Funds (CDBG) | | \$ 108,214.68 |
| 2. Section 108 Loan Guarantee | | \$ - |
| 3. Other Consolidated Plan Funds | \$ - | |
| | \$ - | |
| | \$ - | \$ - |
| 4. Appalachian Regional Commission | | \$ - |
| 5. Other Federal Funds | | \$ - |
| 6. State/Locals Funds | | \$ 157,198.50 |
| 7. Private Funds | | \$ - |
| 8. Other | | \$ - |

| | | |
|--------------------|--|----------------------|
| Grand Total | | \$ 265,413.18 |
|--------------------|--|----------------------|



| | |
|---|-------------------------|
| Recipient: | City of Laurel |
| Contract # | 1136-22-228-PF-02 |
| National Policy Objective(s) Addressed | Low and moderate income |

Objective (Please select one)

- Census or Survey Census

Outcome (Please select one)

- | County Code | Census Tract | Block Groups |
|-------------|--------------|--------------|
| 67 | 9501.01 | 3 |
| 67 | 9503.02 | 2 |
| 67 | 9504.01 | 1, 2 |
| 67 | 9504.02 | 1, 2, 3, 4 |
| 67 | 9505 | 1, 2, 3, 4 |
| 67 | 9506.01 | 1, 2, 3 |
| 67 | 9506.02 | 1, 2 |
| 67 | 9507 | 1, 2, 3, 4 |

Total Served (Please complete only one line)

Project Physical Address:

| | |
|-------------|------------------------|
| Prepared By | Sample, Hicks & Assoc. |
| Phone # | 601-932-9050 |

Accomplishment Narrative:

Accomplishment Narrative:
The City of Laurel utilized CDBG Public Facilities funds to make critically needed improvements to both of the city's existing wastewater treatment plants, in order to protect against permit violations, reduce excessive maintenance costs and improve energy efficiency. These improvements have ultimately provided the city and its sewer customers with more reliable and efficient sewer treatment services.



Agreement Relative to Closeout of Community Incentives Division Grant Programs

RECIPIENT: City of Laurel **CONTRACT #:** 1136-22-228-PF-02

This Agreement is between City of Laurel ("Recipient")
and the Mississippi Development Authority, Community Incentives Division ("Division").

Closeouts/Audits

The parties to this Agreement desire to closeout Recipient's CID Community Development Block Grant (CDBG).
contract number 1136-22-228-PF-02 (the "Grant").

Because of regulatory and legislative changes, the Division no longer requires a final audit of an individual grant at closeout.

Rather than waiting for Recipient's next periodic audit, the parties desire to closeout the Grant subject to subsequent audit(s).

THEREFORE, in consideration of the mutual promises contained herein, the parties to this Agreement agree as follows:

1. The Division waives the requirement in 24 CFR Subsection 570.512 of the submission of any required audits and/or subsequent audit of the Grant prior to closeout.
2. Recipient will submit to the Division its required audits or subsequent audit which it shall comply with federal and state requirements and which shall cover all periods in which any grant costs have been incurred.
3. Recipient shall remit to the Division the amount of any ineligible costs that are disallowed by any required audits and/or subsequent audit(s) which disallowances are identified by the Federal and/or State Agency(ies).
4. The Agreement contained herein are in addition to any other agreements between the parties relative to the closeout of the grant. Recipient agrees to abide by all governing laws and regulations.

Certificate of Completion

I hereby certify that all activities undertaken by the Recipient with funds provided under the grant agreement, hereof, have, to the best of any knowledge, been carried out in accordance with the grant agreement; that proper provision has been made by the Recipient for the payment of all unpaid costs and unsettled third-party claims identified, hereof; that the United States of America or the State of Mississippi is under no obligation to make any further payment to the Recipient under the grant agreement, hereof; and that every statement and amount set forth in this instrument is, to the best of my knowledge, true and correct as of this date.

Recipient Performance Certification Report

I hereby certify that all planned and actual beneficiaries, the ethic beneficiaries information, census information and the performance measures are correct as stated on the Recipient Performance Certification Report are to the best of my knowledge, true and correct as of this date.

CERTIFICATE OF RECIPIENT'S COMPLIANCE

Release

Pursuant to the terms of said contract and in consideration of the sum of \$ 108,214.68 (Total Amount

Paid & Payable by MDA, CID), upon payment of the said sum does remise, release, and discharge MDA, CID, its officers, agents, and employees, of and from all liabilities, obligations, claims, and demands whatsoever under or arising from the said contract, except the following:



Agreement Relative to Closeout of Community Incentives Division Grant Programs

RECIPIENT:

City of Laurel

CONTRACT #: 1136-22-228-PF-02

a. Specified claims in stated amounts or in estimated amounts where the amounts are not susceptible of exact statement by the Contractor, as follows:

None

(If none, so state)

b. Claims, together with reasonable expenses incidental thereto, based upon the liabilities of the Contractor to third parties arising out of the performance of the said contract, which are not known to the Contractor on the date of execution of this release and of which the Contractor gives notice in writing to the MDA, CID within the period specified in the said contract.

c. Claims, after closeout, for costs which result from the liability to pay Unemployment Insurance costs under a reimbursement system or to settle Worker's Compensation claims.

Assignment of Refunds, Rebates and Credits

Pursuant to the terms of said contract and in consideration of the reimbursement of costs and payment of fees as provided in the said contract and any assignment thereunder, the Contractor hereby does the following:

a. Assign, transfer, set over and release to MDA, CID all right, title and interest to all refunds, rebates, credits or other amounts (including any interest thereon) arising or which may

b. Agree to take whatever action may be necessary to effect prompt collection of all such refunds, rebates, credits or other amounts (including interest thereon due or which may become due, and to forward promptly to MDA, CID) for any proceeds so collected. The reasonable costs of any such action to effect collection shall constitute allowable costs when approved by the MDA, CID as stated in the said contract and may be applied to reduce any amount otherwise payable to MDA, CID under the terms hereof.

c. Agree to cooperate fully with MDA, CID as to any claim or suit in connection with such refunds, rebates, credits or other amounts due (including any interest thereon); to execute any protest, pleading, application, power of attorney or other papers in connection therewith; and to permit MDA, CID or the Federal Grant of Agency to represent it at any hearing, trial or other proceeding arising out of such claim or suit.

Inventory Certification (Select One)

a. ☒ The Contractor hereby certifies that all items of materials and equipment purchased, furnished, or transferred for or to said Contractor were done so in accordance with the terms and conditions of said contract.

b. ☐ The Contractor hereby certifies that no equipment was furnished or acquired under the terms and conditions of said contract

General Statement of Compliance

I certify that all the Federal, State and Local requirements of the said contract have been complied with.



Agreement Relative to Closeout of Community Incentives Division Grant Programs

RECIPIENT: City of Laurel CONTRACT #: 1136-22-228-PF-02

Outstanding Claimants List

I hereby certify that the information as stated in the Outstanding Claimants List page is to the best of my knowledge, true and correct.

Inventory and Program Income

I hereby certify that the information as stated in the Inventory and Program Income page is to the best of my knowledge, true and correct.

Final Request for Cash Consolidated Support Sheet

I hereby certify that the information as stated on the enclosed in the Final Request for Cash Consolidated Support Sheet is to the best of my knowledge, true and correct.

This Agreement is executed by the Parties on the date indicated by their respective signatures.

IN WITNESS THEREOF, THIS Agreement and Certification of Contract Compliance has been executed
this day of March 18, 2025 .

City of Laurel

WITNESSED BY:

BY SIGNATORY OFFICIAL

1.

Mayor

2.

TITLE

3/18/2025

DATE

MISSISSIPPI DEVELOPMENT AUTHORITY
Community Incentives Division

BY SIGNATORY OFFICIAL

TITLE

DATE



**Mississippi Development Authority
Community Incentives Division
Outstanding Claimant's List**

Recipient: City of Laurel **Contract Number:** 1136-22-228-PF-02

| Claimant's Name, Address, S.S.# (Where Applicable) | Check # | Amount | Date | Pay Period Hours and Rate | Other Contact Name and Address |
|---|---------|--------|------|------------------------------|-----------------------------------|
| 1 N/A | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| | | \$0.00 | | | |

Inventory and Program Income

Real Estate: List the property which has been purchased with MDA grant funds and considered to be surplus property, the type of property, (i.e., lots, land, buildings), price paid for each property, the proposed use of the property, and the date the property is expected to be used.

| Number or amount | Type of property | Purchase price | Proposed use of property | Date to be used |
|------------------|------------------|----------------|--------------------------|-----------------|
| 1 N/A | | | | |
| 2 | | | | |
| 3 | | | | |

Equipment: List the equipment which has been purchased with MDA grant funds (i.e., fire truck, bulldozer, file cabinet, calculator, etc.), the price paid for each piece of equipment, and the use of the equipment.

| Number or amount | Type of property | Purchase price | Use of Equipment |
|------------------|------------------|----------------|------------------|
| 1 N/A | | | |
| 2 | | | |
| 3 | | | |

Program Income: List the amount of program income which has been collected to date, the type of activity generating program income (i.e., public facility, economic development, housing, etc.), the estimated amount of additional program income payments expected, and the proposed use of the program income.

| Amount collected to date | Activity | Additional Payment | Proposed use of program income |
|--------------------------|----------|--------------------|--------------------------------|
| N/A | | | |
| | | | |
| | | | |



Section 3 Reporting Form 24 CFR 75.25

FINAL REPORT

Project Name: Laurel

Grant Number: 1136-22-228-PF-02

Reporting Period: October 1, 2024 to September 30, 2025

Benchmark Safe Harbor Met

Total Labor Hours

740

Targeted Section 3 Workers Labor Hours

0 0.0% No

Section 3 Workers Labor Hours

0 0.0% No

This section is required if, based on the labor hours reporting above, the reporting agency did not meet the safe harbor benchmarks
Check all that apply. Maintain records available for HUD and/or MDA review to document any efforts checked.

- ☒ Outreach efforts to generate job applicants who are Public Housing Targeted Workers
- ☒ Outreach efforts to generate job applicants who are Other Funding Targeted Workers
- ☐ Direct on the job training including apprenticeships
- ☐ Indirect training such as arranging for contracting for or paying tuition for off-site training
- ☐ Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance coaching)
- ☒ Outreach efforts to identify and secure bids from Section 3 business concerns
- ☐ Technical assistance to help Section 3 business concerns understand and bid on contracts
- ☒ Division of contacts into smaller jobs to facilitate participation by Section 3 business concerns
- ☐ Provided or connected residents with assistance in seeking employment including drafting resumes, preparing for interviews, finding job opportunities, connecting residents to jobs
- ☐ Held one or more jobs fairs
- ☐ Provided or connected residents with supportive services that can provide direct services or referrals
- ☐ Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interviews, clothing, uniform test fees, transportation
- ☐ Assist residents with finding child care
- ☐ Assisted residents to apply for/attend community college or a four year educational institution
- ☐ Assisted residents to apply for or attend vocational/technical training
- ☐ Assisted residents to obtain financial literacy training and/or coaching
- ☐ Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns
- ☐ Provided or connected residents with training on computer use or online technologies
- ☐ Other: Specify:

*This Section 3 report is due annually by October 31. A complete cumulative report must be included with the CDBG project close out package.

CID Section 3 Reporting Form (4/2021)



STATE OF MISSISSIPPI

TATE REEVES

GOVERNOR

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

CHRIS WELLS, EXECUTIVE DIRECTOR

March 7, 2025

Kris Lightsey
Neel-Schaffer, Inc.
328 N Magnolia St.
Laurel, Mississippi 39440

Dear Mr. Lightsey:

Re: Massy and Smyly WWTP
Blowers Improvements Project
City of Laurel, Jones County, Mississippi
Project. No. 69664-PLA20240001

We have received the consulting engineer's certification that the referenced project has been completed in accordance with the plans and specifications approved by our office. We have no further comments on this project.

Should you have any questions, please contact me at (601) 961-5177.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bradley R. Crain".

Bradley R. Crain, P.E., BCEE
Chief, Municipal and Private Facilities Branch
Environmental Permits Division

cc: William F. Moody, P.E., BCEE, MDOH