

EXHIBIT A

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Request for Proposals
Maintenance of Athletic Fields
City of Laurel Parks & Recreation Department

Contact: Tim Barksdale- Parks & Recreation
City of Laurel MS
401 N 5th Avenue
Laurel, MS 39440
Cell: 601-422-5723
E-mail: tbarksdale@laurelms.com

Proposal Documentation will be Available Beginning August 21, 2026. Email tbarksdale@laurelms.com for proposal documentation.

The City of Laurel Parks & Recreation Department is seeking Proposals for Maintenance of Athletic Fields for a period of two (2) years beginning October 1, 2026 through September 30, 2028.

City of Laurel Susan B. Vincent Sportsplex – 4978 Hwy. 84 West Laurel, MS 39443

- 8 Softball Fields (12 acres)
- 6 Baseball Fields (8 acres)
- 6 Soccer Fields (12 acres)

Boots Smith Softball Complex – 2500 Airport Road Laurel, MS 39440

- 2 Softball Fields (2 acres)

West Drive Baseball Complex – 1315 West Drive Laurel, MS 39440

- 3 Baseball Fields (6 acres)

Boston Park – 2321 Queensburg Avenue Laurel, MS 39440

- 3 Baseball Fields (4 acres)
- 1 Football Field (2 acres)

KC Park – 115 E Oak Street Laurel, MS 39440

- 1 Baseball Field (1 acre)

TOTAL FIELDS – 30

TOTAL ACRES – 47

Submit one (1) copy of your Sealed Proposal on or before **October 2, 2026 at 10:00am** to:

City of Laurel
Attn: Kristal Jones
401 N 5th Avenue
Laurel, MS 39440

Reference your submittals as: **"Proposal for Maintenance of Athletic Fields"**.

CSTS may contact Tim Barksdale, Recreation Superintendent at 601-422-5723(mobile) or 601-428-6452(office)for questions or meeting with the Parks & Recreation Department by appointment before September 25, 2026.

The Proposal for Maintenance of Athletic Fields shall not exceed ten (10) pages, double sided (printed on both sides) or twenty (20) pages, single sided (printed on one side). Sectional dividers may be used; they will not be counted towards the maximum number of pages allowed. A one-page cover letter may also be included which will not be counted towards the maximum number of pages allowed. The proposal shall include a clear table of contents addressing all the requirements of the RFP.

The City of Laurel reserves the right to reject any/all Proposals. This invitation does not commit the City of Laurel to accept any Proposals and does not obligate the City of Laurel for any cost associated with the preparation of the Proposals.

EVALUATION

The City of Laurel will evaluate all Proposals and make a decision by October 9, 2026. The Proposals will be comparatively evaluated based upon the requirements stated in the body of the RFP.

ALL PROPOSAL STATEMENTS WILL BE CRITICALLY REVIEWED. THE CITY OF LAUREL MAY DEEM A SUBMITTAL AS NON-RESPONSIVE IF A SUBMITTER FAILS TO INCLUDE ALL REQUIREMENTS LISTED HEREIN OR DOES NOT FULLY COMPLY WITH ALL GUIDELINES HEREIN STATED.

The selected supplier will be invited by the City of Laurel to enter into a Professional Services Agreement. It should be noted that the supplier will be selected based on, a minimum of the following:

1. Must be licensed to perform work in the State of Mississippi and understands that work must be done in accordance with the laws of the State of Mississippi.
2. Must Provide Private Applicator Certificate.
3. Must obtain Local/City Permits.
4. Must supply Certificate of Insurance for General Liability with a one million (\$1,000,000) minimum naming City of Laurel as Additional Certificate Holder.
5. Must Communicate with Parks & Recreation Director regarding work schedule
6. Must Clean-up & perform removal of debris from job duties
7. Must furnish labor, equipment, and materials to perform the required services.
8. Must have a four (4) year Degree in Turf Management and/or Certification in Sports Turf Management with Supervisor Experience in Sports Turf Management with ten (10) years of experience.

SERVICES

The following is framework of the RFP service that will need to be quoted:

1. Overseed with Perennial Rye Grass
 - a. West Drive Baseball Complex – (3) Fields
 - b. Boston Park – A.W. Watson Field
 - c. Boots Smith Softball Complex – (2) Fields
2. Fertilizer Application at All Locations (47 acres) – Six (6) applications per year, per field
3. Herbicide Application at All Locations (47 acres) – Six (6) applications per year, per field
4. Pesticide Application at All Locations (47 acres) – Four (4) applications per year, per field
5. Pre-Emergent Application at All Locations (47 acres) – Four (4) applications per year, per field
6. Fungicide Application at All Locations (47 acres) – Two (2) applications per year, per field
7. Collect Soil Samples at All Locations (47 acres) – Once (1) per year, per field
8. Verse Grade at All Baseball & Softball Fields (33 acres) – Once (1) per month, per field
9. Verti-Cut at All Locations (47 acres) – Once (1) per year, per field
10. Deep Tine Aeration at All Locations (47 acres) – Once (1) per year, per field
11. Topdressing at All Locations (47 acres) – priced as needed basis
12. Irrigation Repairs at All Locations (47 acres) – priced as needed basis

CONTACT INFORMATION

Please provide the following information:

- Name of Company
- Contact Person (Name and Title)
- Address
- Telephone Number
- Email Address
- W9
- Certificate of Insurance
- Bond Certificate
- Licenses in the State of Mississippi

PERSONNEL COMMITMENT

- Provide information regarding personnel commitment to this project
- A statement clearly indicating that your business has the capacity to complete this project
- A statement on current workload and future workload.

REFERENCES

Suppliers are required to provide three (3) references based on relevant past experience. Please state the following information for every reference listed.

- Firm/Client Name
- Description of Project
- Contact Person (Name and Title)
- Address
- Telephone Number
- Email Address

GENERAL INFORMATION

Publish in Laurel Leader-Call:

August 26, 2026

September 2, 2026