

ORDER
TO APPROVE TRAVEL FOR MICHELLE HOWELL AND ADAM CARMICHAEL
TO ATTEND THE 2025 ADVANCED NARCOTICS TECHNIQUES TRAINING
COURSE HELD IN BILOXI, MISSISSIPPI ON OCTOBER 29-30, 2025

WHEREAS, the Narcotic Agents, Michelle Howell and Adam Carmichael are requesting that the City of Laurel approve their travel to attend the 2025 Advanced Narcotics Techniques Training Course held in Biloxi, Mississippi on October 29-30, 2025. The estimated total cost for both will be \$849.14: Hotel \$441.14 and Meals \$408.00.

IT IS ORDERED, by the Mayor and the City Council that the Narcotic Agents, Michelle Howell and Adam Carmichael are requesting that the City of Laurel approve their travel to attend the 2025 Advanced Narcotics Techniques Training Course held in Biloxi, Mississippi on October 29-30, 2025. All travel expenses incurred by the Police Department shall be paid from the Police Department/Finance Department's Travel, Job Training, Meals, Lodging Account (001.200.610.0)

SO ORDERED this the 16th day of September, A.D., 2025. Motion was made by Councilperson_____ and seconded by Councilperson_____ for the adoption of the above and foregoing Order.

Upon roll call vote, the result was as follows:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Vice-President thereupon declared the motion carried and the Order adopted this the
16^h day of September, A.D., 2025.

VICE- PRESIDENT OF THE COUNCIL

ATTESTED AND SUBMITTED TO THE MAYOR BY THE CLERK OF THE
COUNCIL ON _____.

CLERK OF THE COUNCIL

APPROVED () DATE _____

VETOED () DATE _____

MAYOR

ATTEST:

CITY CLERK

* * * * *

Min. of 09/16//2025; Min. Bk. 104, Page _____; Agn. Itm. No. 4A